Introduction to **PUBLIC RECORD**





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Map View

A Public Record search begins on the map you see here.

- The pins represent parcels of land. The data for these parcels originates from public sources rather than from CoStar's own research.
- 2 The parcels on the right are your search results.
- The buttons on the left of the map let you interact with it. You can narrow your search to focus within a certain radius, add layers (including heat maps and national retailers), draw a custom search area, select a particular location, and more.
- 4

The same location settings are also available in the Filters menu.



THE INTERFACE

Filter Navigation



- 1 The filters bar above the map lets you customize your search. This is where you'll type in your desired address or location, select your primary land use, and enter other basic search parameters.
- 2 To see additional filters, click the Filters button to the right of the bar.
- 3

To use this menu, navigate to the desired category and select or type in what you need. You can use the categories at the top to jump directly to that category's filters.





PERFORMING A SEARCH

Entering Basic Filters



To begin performing a search, select your basic filters, such as Address or Location, Primary Land Use, Land Area, and Total Value. You can enter these in whichever order you prefer.



PERFORMING A SEARCH

Entering Additional Filters

	CoStar"				Search Parcel	s 451 Parcels
O.25 - 1 AC Total Value	•	1	Filters 3 Sort	Save Export		
pen Hill Colesville Fairland	th Laurel	Odenton	Search 🔠 L	ocation		×
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	Refuge		0.25 AC	1 AC		
(30) 23 (39) Adelphi Greenbelt	Bowie	Crofton	Frontage		Block	Lot
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(15) New Carrollton	(953) (450)		Address			
80 0 0 0	Mitchellville					
· · · · · · · · · · · · · · · · · · ·			Zoning			
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0000 MILE 23 0 14		Queen Anne Estates	Primary Land Use	0		
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J District Heights			Secondary Land U	se 🕕		
A Marlow	Westphalia					-
210 Heights Co	(d) Upper (d) Mariboro		🗌 In an Opportunit	ty Zone 🕕		
Alexandria Joint Base Andrews		(a) (c) Bristol				
Selle Haven NATIONAL HARBOR	Mariton (382)					
aton Clinton	Rosaryvine		Owner			
Valley Friendly	Croom		Owner			
Mintheest	Contentenmant	Dunk	Owner Name			
Fort Washington Piscataway	322 82820 2 mil I Terms of Ile	More Map >	Show Criteria		2	Clear Done



You can enter additional filters by using the Filters button to open the Filters menu.

2 When you have entered all your desired filters, click the Filters button or the Done button to close the Filters menu and view your search results.



They will be to the right of the map.





UNDERSTANDING THE FILTERS MENU

Tabs

The Filters menu lets you narrow your search in a variety of ways. The more filters you select, the fewer search results your search will provide. You'll notice that most of the filters are organized by tabs. Each of these tabs denotes a specific group of filters. Clicking a tab scrolls the menu to the section the tab denotes.

- **Location:** The Location filters are accessible at the top of the Filters menu and in the Location button on the map. Use these to narrow your search by market, submarket, state, county, city, and more.
- **Parcel:** The Parcel section covers your basic parcel information, including some filters from the bar above the map.
- **Owner:** The Owner section lets you search by information related to the parcel owner, such as their name and method of property ownership (e.g. Joint Tenants, Living Trust).
- **Building:** This section contains filters related to the building specifications, such as size, year built, and more.
- **Assessment:** This section lets you narrow your search based on assessed values, including improvements.
- **Public Record Sales:** This section lets narrow your search based on sale data associated with a parcel, such as sale price, buyer and seller names, and more.
- **Loan:** This section lets you narrow your search based on loan data related to a parcel, such as the lender, maturity date, and more.







ORGANIZING YOUR SEARCH RESULTS

Options for Organizing

There are a few ways to organize your search results:

You can use the Sort options to organize CoStar Search Parcels by a particular category. These options ng -0.25 - 1 AC Total Value Clear 📚 Filt Sort Save Export are located within the Sort menu above (200 your search results. Odenton 300N Aspen Hill Improved Assessment Colesville Fairland 95 200 South Laurel 005-3870 Gamb Land Assessment Wheaton-Glenmont uilding · Blt 1990/Ren 2010 Calvertor You can click the check mark in the top Primary Improvement of Columbia right of a search result to bring up sorting Beltsville Patuxent Land Use 393.82M (201) options for that particular result. Refuge ONS COMPANY JOHN AKBIDGE Zoning Code (390 29 (193 Adelphi Bowie Greenbelt Crofton (564) FAR College Park Glenn Dale thesda GBA SE 495 953 005-1401 (186 New Carrollto Units/Rooms uilding · Blt 1923/Ren 2015 (501) Hyattsville (410) Land AC Mitchellville 50 704 of Columbia Last Sale Date 386.06M · Sold for \$385.4K in 20. Last Sale Amount DEA K STREET LLC (301) (214) Lake Arbor 193 County Queen Anne Estates City Ave NW ton Largo 036-5302 District 430,428 SF Office Building · Built 2012 Heights (458) 0.76 AC · Zoning D6 Forestville Westphalia 0163-0056 · District of Columbia Marlow 2020 Assessment: \$380.81M · Sold in 2006 Heights 495 495 Owners: CONNECTICUT & K ASSOCIATES LLC: VO. Temple Hills Marlbo 495 Alexandria Joint Base Andrews Belle Haven NATIONAL 1700-1730 K St NW Marlton (382) Rosaryville Washington, DC 20006-3817 Groveton Clintor Office Building · Built 2006 Friendly 0.77 AC · Zoning D6 lybla Valley 0126-0062 · District of Columbia Cheltenham

Windbrook

Washington Piscataway

(382)



451 Parcels

2

+ VIEW MORE

+ VIEW MORE

+ VIEW MORE

+ VIEW MORE

2020 Assessment: \$379.47M

Owners: COMMERCE BUILDING ASSOC & 1730 K S.

LIST

ORGANIZING YOUR SEARCH RESULTS

Options for Organizing (cont.)

You can use the buttons on this menu or an icon in the search result to remove it from your results.

- 3 Clicking the minus sign under the check mark will remove it from your results. The minus sign appears when you hover over a search result.
- 4 The Remove Selected button is another way to remove selected parcels from your results.
- Remove Unselected is available if you have 500 or fewer results and will remove all parcels you have not selected.
- 6 You can click the X to close this menu.







REVIEWING A PARCEL'S INFORMATION

Options for Reviewing

There are two ways to review a parcel's information.

- If you want to do it in Map View, you can click View More on the search result. This lets you examine some of the parcel's information while still keeping the map in view.
- To view all of the parcel's information, click on the parcel's address or photos. This will bring you to the parcel's Detail Page.





2

REVIEWING A PARCEL'S INFORMATION

Options for Reviewing (cont.)

A Detail Page contains all the information CoStar has on the parcel. You'll use this to see if a parcel meets your needs. The Detail Page is organized by tabs.

Public Record: View all available public record information for the parcel. Different public record information can be available for different parcels based on improvements, ownership, sales history and even the jurisdiction containing the parcel.

Map: Shows you the parcel's location on a Google map, complete with street view and enhanced with CoStar's analytic layer options.

CoStar Property Detail: View CoStarresearched information on properties associated with the parcel.



3



Overview

List View is another way to view your search results. It shows you your results in a format similar to a spreadsheet. You can modify the table layout, sort the columns, and view information about related CoStar-researched properties on the CoStar Properties tab.



Navigate to List View from Map or Analytics View using the List button in the upper right corner.

≡⊾	1enu 🥐			CoStar~				Search Parcels	451 Parcels
Washin	igton, DC	× Office Build	ing 🔹 0.25 - 1 AC 🔹	Total Value	Clear 🛱 Filters 3	Sort Save	Export		MAP LIST
Parcels	Parcels CoStar Properties Transactions								
	Parcel ID	County	Address	Owners	Land Use	GBA (SF)	Land (SF)	Total Assessment	Last Sale Date
\oslash	0289-0830	District of Columbia	601 13th St NW #300N	S KANN SONS COMPANY; JOHN AKRIDGE	Office Building	678,600	43,242	\$393,821,380	
\oslash	0198-0846	District of Columbia	1501 K St NW	PONTE GADEA K STREET LLC	Office Building	502,963	36,407	\$386,060,480	12/18/2018
\oslash	0163-0056	District of Columbia	1000 Connecticut Ave NW	CONNECTICUT & K ASSOCIATES LLC; VO	Office Building	430,428	33,127	\$380,805,980	12/19/2006
\oslash	0126-0062	District of Columbia	1700-1730 K St NW	COMMERCE BUILDING ASSOC & 1730 K	Office Building		33,493	\$379,471,020	
\oslash	0127-0055	District of Columbia	800 17th St NW	T C 800 17TH STREET NW OWNER LLC	Office Building	431,570	33,990	\$366,754,720	10/23/2014
\oslash	0317-0841	District of Columbia	1101 New York Ave NW	1101 NYA OWNER DE LLC; OXFORD PROP	Office Building	512,092	31,494	\$364,131,000	7/3/2017
\oslash	0322-0020	District of Columbia	1111 Pennsylvania Ave NW	1111 PENNSYLVANIA AVE GROUND OWN	Office Building	511,817	29,725	\$338,098,900	11/9/2018
\oslash	0408-0836	District of Columbia	801 Pennsylvania Ave NW	COLUMBIA REITMARKET SQUARE EAST &	Office Building	563,738	29,965	\$330,568,820	10/30/2015
\oslash	0086-0844	District of Columbia	1900 K St NW #120	TEACHERS INSURANCE & ANNUITY ASSO	Office Building	440,000	27,181	\$327,485,480	12/21/2004
\oslash	0406-0026	District of Columbia	501 9th St NW	500 8TH STREET PR LLC; PRUDENTIAL RE	Office Building	302,601	35,475	\$322,459,360	
\oslash	0248-0830	District of Columbia	1301 K St NW	1301 K STREET	Office Building	81,989	39,818	\$318,318,460	
\oslash	0347-0022	District of Columbia	555 11th St NW	555 11TH OWNER LLC; ROCKROSE DEVE	Office Building	573,411	38,398	\$317,583,320	10/28/2014
\oslash	0105-0844	District of Columbia	1815-1821 Pennsylvania Ave	CTTWB ASSOCIATES	Office Building	311,730	25,256	\$313,128,840	
\oslash	0631-0808	District of Columbia	300 New Jersey Ave NW	AMSQ	Office Building		42,323	\$308,932,340	2/24/2015
\oslash	0085-0844	District of Columbia	1999 K St NW	DEKA USA K STREET; PAUL VENOKER	Office Building	250,345	24,890	\$303,238,500	9/1/2009
\oslash	0185-0828	District of Columbia	1625 I St NW	EYE ST 73 OWNER LLC	Office Building	624,620	40,023	\$266,939,815	12/23/2003
\oslash	0078-0847	District of Columbia	2020 K St NW #510	2020 K CORP	Office Building	504,408	41,700	\$263,032,760	12/18/2003
\oslash	0348-0832	District of Columbia	1001 Pennsylvania Ave NW	LAWYERS TITLE REALTY SERVICES INC (T	Office Building	478,570	35,715	\$259,174,440	12/31/2018
\oslash	0288-0846	District of Columbia	700 12th St NW #700	JAMESTOWN PREMIER ONE METRO CT	Office Building	520,441	21,196	\$258,463,560	7/30/2013
\oslash	0320-0028	District of Columbia	1155 F St NW	JEMALS SQUARE 320 LLC; COREFOGIC C	Office Building	380,222	27,905	\$258,330,660	
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LIST VIEW

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Selection and Removal Options

- As in Map View, clicking the blue check mark will show you a menu with options to remove the property, remove all properties not selected, or add the property to your Favorites.
- A minus sign will appear to the right of this check mark when you hover over the search result. Clicking the minus sign will remove the property from your search results.

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Washing	gton, DC	× For Lease	Office	5K - 20K SF 🔹 Auctions 🔹 🗲		С	lear 🚔 Filters (
Propert	ies Spaces	Lease Comps Sale 0	Comps Owners Demogra	phics Changes News					
Ø	Remove Selec	ted Remove Unselecte	d Add To Favorites 1						
	Parcel ID	County	Address	Owners	Land Use	GBA (SF)	Land (SF)		
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\bigcirc	0288-0846	District of Columbia	700 12th St NW #700	JAMESTOWN PREMIER ONE METRO CT	Office Building	520,441	21,196		





SAVED SEARCHES

How to Save and Access a Search



1

When you want to save a search, click the Save button in the upper right of Map, List, or Analytics View and select Save Current Search from the drop-down menu.

You'll enter a name for your search, an associated folder if desired, and the name or email address of anyone you want to share the search with.



SAVED SEARCHES

How to Save and Access a Search (cont.)



4

You can view a list of saved searches and load a saved search using the Save button's drop-down menu.

5

There is also a dashboard available at the top of the menu in the upper left corner where you can view, load, and further organize your saved searches.





